

# Additional conditions for long-term courses

## **additional conditions apply to:**

- Long-Term General Programme  
Courses: G-1.20L/G-1.25L/G-1.30L
- Academic Study Programme  
Course: A-1.30

## **curtailment of a course**

If a long-term course is curtailed after its commencement, no refund of course fees can be given. It is the student's responsibility to take out personal insurance against inability to attend or continue a course for medical or compassionate reasons (see 'liability and insurance' above).

## **change of course**

An enrolment for a long-term course may not be changed after course commencement except where the student wishes to prolong or include a course of a higher specification with the approval of the school.

## **school holidays**

Students following long-term courses may apply to take holidays, in complete weeks from Monday to Friday, at times convenient to the programme and with the approval of the Director of Studies. Holidays are allowed on the basis of a maximum

of two weeks per twelve weeks of the programme, and application must be made to the school not less than two weeks in advance. In each case the total course duration will be extended to compensate for the number of weeks' holiday taken. Holidays may not be taken when following intensive IELTS preparation, Examination Practice or Business and Specialised options.