

HELP US TO CARE FOR YOUR SON/DAUGHTER WHO IS 16/17 YEARS OF AGE

Anglo-Continental is accredited by the British Council and the Independent Schools Inspectorate (ISI). As an accredited school, Anglo-Continental must follow strict regulations regarding the acceptance of students under 18 years of age.

Students aged 16 and 17 years old are expected to be able to live and travel independently while studying with Anglo-Continental. Students of this age are permitted more freedom than younger students, however they **MUST** comply with Anglo-Continental's rules for students aged 16 and 17 as detailed below. They will not be supervised outside of lessons, during their free time or at weekends unless they are participating in Anglo-Continental's scheduled excursions or leisure activities. Students of this age group are also likely to study in classes with adult students.

Please read the **Declaration by Parent or Guardian** below to make sure that your son/daughter understands what he/she must do. Please accept these conditions (in addition to our Conditions of Enrolment and School Regulations) and enter your son/daughter's name in the space below. Please then complete the form by signing your name at the bottom of the page and writing your name in CAPITAL letters.

This will help us to care for your son/daughter and allow him/her to participate successfully in the course.

DECLARATION BY PARENT OR GUARDIAN

I give permission for my son/daughter to go out during the day and evening without the supervision of an adult (that is, a person aged 18 years or over).

.....
(Student's First Name)

.....
(Student's Family Name)

.....
(Student Reference Number)

I will instruct my son/daughter:

- to return to the homestay family to eat their evening meal and spend time with the homestay family.
- to tell the homestay family when he/she is going out after dinner, where he/she is going and at what time he/she will return.
- to return to the homestay family by 23.00 hours.
- to attend all classes every day and also to be punctual for all classes.
- that the teacher will check he/she is in class each day.
- to attend the Vacation Course activity and excursion programme when not in classes.

If your son/daughter wishes to go on a day-time or overnight adult excursion organised by Anglo-Continental or a tour operator, he/she must follow the instructions of the tour leader and Anglo-Continental must receive a separate written permission from you to allow your son/daughter to take part in the excursion.

I confirm that I understand and accept these requirements and that I have explained them to my son/daughter. I have also explained that if he/she does not follow these instructions, or misbehaves, whether on the school campus or outside, Anglo-Continental will take disciplinary action which may result in removing him/her from the course. I confirm that if this happens, I will arrange my son/daughter's immediate return home. You will be informed of any cautions, verbal warnings or written warnings prior to expulsion. Please note, that the disciplinary procedure is strictly enforced.

In the event of serious accident or illness, the permission of the parent/guardian is required before emergency medical, surgical or dental treatment can be carried out. We strongly recommend that you give this permission to Anglo-Continental in advance to avoid any delay in arranging emergency treatment.

I give my permission to the senior staff of Anglo-Continental to arrange emergency medical, surgical or dental treatment if necessary.

If this form is not completed, in the case of an emergency situation, Anglo-Continental will decide on any action which needs to be taken based on professional advice available at the time of the emergency.


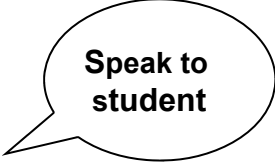
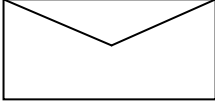

Signed: Parent/Guardian

Name: (Please print name in CAPITAL LETTERS)

Date:

PTO →

Disciplinary Procedure

Caution	Verbal Warning	Written Warning	Expelled
 <p>Mark on record. Parents/guardian/ Group Leader/Agent informed that a caution has been issued.</p>	 <p>Mark on record. Parents/guardian/ Group Leader/Agent informed that a verbal warning has been issued.</p>	 <p>Mark on record. Letter to student. Letter to parent/ guardian. Letter to Group Leader/ Agent.</p>	 <p>Mark on record. Ticket changed. Student sent home. No refund. No return to Anglo- Continental in the future.</p>

Please note, the Managing Director reserves the right to immediately expel a student if the student's behaviour is considered gross misconduct.

CONTACT DETAILS

In case we need to contact you in an emergency, we require the following contact details:

Parent/Guardian

Family Name: First Name:

Telephone: (day) (night)

Mobile:

Fax: (day) (night)

Email: (day) (night)

Address:

.....

Second contact person (in case you cannot be contacted) Relationship:

Family Name: First Name:

Telephone: (day) (night)

Mobile:

Fax: (day) (night)

Email: (day) (night)

Address:

.....

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